

**SOUTHEASTERN UTAH ASSOCIATION OF LOCAL GOVERNMENTS
RATING AND RANKING WORKSHEET**

COUNTY: _____ TOTAL SCORE: _____ RANKING: _____

APPLICANT NAME: _____

PROJECT DESCRIPTION: _____

CDBG FUNDS REQUESTED: _____

OTHER FUNDS COMMITTED: _____

LOW INCOME PERCENTAGE: _____ NO. OF PERSONS: _____

VERY LOW INCOME PERCENTAGE: _____ NO. OF PERSONS: _____

AUTOMATIC POINTS: _____ NO ADMIN POINTS: _____ DISTRESSED AREA POINTS: _____ ADA HSG: _____

**THE APPLICANT (OR SUB-RECIPIENT) HAS NOT HAD
ANY PROJECT FUNDED IN PREVIOUS YEARS (4 POINTS)**

POINTS: _____

Received a grant in the last funding year	=	0 points
1 prior funding cycle	=	1 point
2 prior funding cycles	=	2 points
3 prior funding cycles	=	3 points
4 or more prior funding cycles	=	4 points

**THIS PROJECT HAS BEEN SUBMITTED IN PREVIOUS
YEARS BUT NOT FUNDED AND THE APPLICANT/SUB-RECIPIENT
HAS HAD NO OTHER PROJECTS FUNDED (3 POINTS)**

POINTS: _____

No prior funding cycles	=	0 points
1 prior funding cycle	=	1 point
2 prior funding cycles	=	2 points
3 prior funding cycles	=	3 points

**TOTAL NUMBER OF PEOPLE DIRECTLY
BENEFITTING FROM THE PROJECT (7 POINTS)**

POINTS: _____

More than 50% of the entity	=	7 points
25% to 50% of the entity	=	5 points
10% to 24% of the entity	=	3 point
Less than 10% of the entity	=	1 point

LOW INCOME DIRECT BENEFICIARIES (10 POINTS)

POINTS: _____

100% = 10 points	80-99% = 7 points
65-79% = 5 points	51-64% = 3 points

**VERY LOW INCOME DIRECT BENEFIT - 50% OR LESS
OF MEDIAN INCOME (12 POINTS)**

POINTS: _____

100% = 12 points	80-99% = 9 points
65-79% = 6 points	51-64% = 3 points
40-50% = 1 point	less than 40% = 0 points

**EXTREMELY LOW INCOME DIRECT BENEFIT-
30% OR LESS OF MEDIAN INCOME (15 POINTS)**

POINTS: _____

100% = 15 points	80-99% = 12 points
65-79% = 9 points	51-64% = 6 points
40-50% = 3 points	30-40% = 1 point
less than 30% = 0 points	

JOBS CREATED/RETAINED (22 POINTS)

POINTS: _____

These jobs must be for Low/Moderate income persons. Entity must provide documentation with application. No points are awarded for temporary/construction jobs. Only permanent full-time equivalent positions will be awarded points.

1 - 3 permanent jobs	=	5 points
4 - 7 permanent jobs	=	8 points
8 - 10 permanent jobs	=	12 points
10 - 15 permanent jobs	=	18 points
15+ Permanent jobs	=	22 points

CREATION/IMPROVEMENT OF DISTRICT HOUSING STOCK

* See SEUALG Rating and Ranking for Housing Projects on page RR-7 at the end of this document

PROJECTS THAT DIRECTLY ENHANCE THE AVAILABILITY OF ESSENTIAL PUBLIC FACILITIES (18 POINTS)

POINTS: _____

Only one item may be checked. The project must be directly related to providing the indicated services. Projects that are not directly related to providing the service, i.e. landscaping of public safety building or a new parking area for the *staff* of a daycare center will be awarded one point. **For this funding year, the construction of new food bank facilities to bring existing programs into health department compliance, and prevent the program's closure, will receive the highest priority and the highest number of points.**

FOOD BANK FACILITIES	=	20 points
Water Supply/Quality:	=	18 points
Sewage Treatment:	=	16 points
Medical Services Facilities (including fixtures and equipment):	=	14 points
Fire Protection Facilities (including fixtures and equipment):	=	10 points
Human Services Facilities (daycare centers, senior centers, fixtures and equipment for emergency, supportive or transitional housing, etc., senior centers, community centers, etc.):	=	8 points
ADA Compliance/Access:	=	6 points
Recreation Facilities (playgrounds, play equipment, pavilions, restrooms, sports courts, fair and rodeo facilities, etc.):	=	4 points
Public Facilities (sidewalks, curb/gutter, street signs)	=	2 points

OTHER FUNDING PROVIDED TO COMPLETE PROJECT (10 POINTS)

POINTS: _____

Documentation of secured funding must accompany the application. Points will not be awarded unless other funding is already guaranteed.

1-10% = 1 point	31-40% = 4 points	61-70% = 7 points
11-20% = 2 points	41-50% = 5 points	71-80% = 8 points
21-30% = 3 points	51-60% = 6 points	81-90% = 9 points

over 90% = 10

points

PER CAPITA REVENUE 5 POINTS)*POINTS: _____**

The SEUALG will fill in the information necessary for this rating based on the information contained the most current audit, budget or other financial reports filed with the Utah State Auditor, or from financial information provided by the sub-recipient. The application from the entity with the lowest per capita revenue will be awarded 5 points. Variable points will be awarded other applications based on scaling from the highest rated project down.

$$\frac{\text{Census or update}}{\text{Total Revenue (Reports filed with the Utah State Auditor / 2000)}} = \text{Per Capita Revenue}$$

ABILITY OF GRANTEE TO ADMINISTER GRANT (6 POINTS)**POINTS: _____**

Certified Project Manager	=	6 points
Project Manger with excellent history	=	5 points
First time applying entity as Project Mgr..	=	4 points
First time sub-recipient as project manager	=	3 points
Project manager/entity with poor history (information provided by State staff)	=	2 points

AFFORDABLE HOUSING PLAN COMPLIANCE (2 POINTS)**POINTS: _____**

Current Utah State Law requires all cities and counties to address the problems associated with the availability of affordable housing in their community's plans. Applications received from communities and counties who have complied with the various Utah State laws requiring that cities and counties adopt and regularly update affordable housing plans, and who are applying for a project that is intended to address an element of that plan, will be give two additional points. Applicant is required to submit their latest plan along with documentation of how the project addresses an issue identified in the plan

SEUALG RATING AND RANKING CRITERIA FOR HOUSING PROJECTS

Projects eligible for points under the housing criteria are those that directly benefit the living quarters of households meeting the HUD income guidelines. Projects to acquire land and/or the provision of necessary infrastructure related directly to the development of **new** affordable and/or targeted clientele housing are eligible for housing criteria points. Necessary infrastructure includes water and sewer systems, roads (including required sidewalk, curb/gutter), electrical service, etc. Infrastructure ineligible for the housing criteria points includes recreation areas, open space, landscaping, and community or common areas (e.g., laundry, meeting, and maintenance facilities), etc. Activities not eligible for the housing criteria points can be applied for under the general “Essential Public Facilities” category. The payment of impact and connection fees is not an eligible CDBG activity. Land acquisition and infrastructure development are the only activities eligible for CDBG funding when developing new owner-occupied housing units.

Recognizing the importance of adequate, affordable, safe, housing, the Rating and Ranking Committee has set-aside funding to operate an owner-occupied rehabilitation/replacement program, along with a down-payment/closing cost assistance program to serve income qualified residents throughout the District. Before an applicant or sub-recipient decides to apply for funding for similar activities, the applicant must contact the SEUALG to determine if the District programs can address the applicant’s specific needs and issues.

Projects to provide new accessible permanent housing units or accessibility adaptations to existing permanent housing units (rental/multi-family) for persons with physical disabilities will be awarded an additional 3 points.

PROJECT LOCATED IN AN AREA IDENTIFIED AS HAVING AFFORDABLE HOUSING PROBLEMS (10 POINTS)

POINTS: _____

The project located in an area with the most severe affordable housing shortage (as identified in the District Consolidated Plan) will be awarded 10 points. Variable points will be awarded to other applications based on scaling from the highest project. Because housing projects already outrank all other projects, if only one housing project application is received, no points will be awarded in this category.

NEW PERMANENT HOUSING UNITS CONSTRUCTED (40-45 POINTS)

POINTS: _____

The project with the highest number of units will be awarded 40 points. Variable points will be awarded to other applications based on scaling from the highest project. Eligible activities include the acquisition and rehabilitation of existing residential properties to convert to affordable units, acquisition and rehabilitation of existing commercial properties, and participating in completely new construction by acquiring land, installing infrastructure, etc., when the actual units will be constructed within two years. Applications for infrastructure development will have to document how the development is directly related to and primarily benefits the increased number of affordable units.

PERMANENT UNITS SUBSTANTIALLY REHABILITATED (35-39 POINTS)

POINTS: _____

Eligible activities are those that provide rehabilitation services to multi-family rental properties and owner-occupied properties that are otherwise not eligible for the District’s programs and that provide permanent housing to income qualified residents. The project with the highest number of units will be awarded 34 points. Variable points will be awarded to other applications based on scaling from the highest project. **Applications from PHA’s, CHDO’s or other organizations, that are for activities that could reasonably be considered *standard maintenance” (i.e., tenant damage and normal wear and tear) are discouraged. Such applications will receive the minimum points available in this category).**

PERMANENT SUPPORTIVE HOUSING FOR PERSONS WITH DISABILITIES (30-34 POINTS)

POINTS: _____

Development of permanent supportive housing for persons with mental/physical disabilities and senior citizens: Funds can be used for acquisition, rehabilitation, site preparation, purchase of fixtures and furnishings/equipment. The project providing housing to the highest number of persons will be awarded 34 points. Variable points will be awarded to other applications based on scaling from the highest project. **Applicants must demonstrate that funding for operating expenses and the supportive services associated with the housing, including sufficient staff, has been secured. Applications for activities that could reasonably be considered *standard maintenance” (tenant damage and normal wear and tear) are discouraged. Such applications will receive the minimum points available in this category.**

TRANSITIONAL HOUSING PROJECTS (25-29 POINTS)

POINTS: _____

The development of new or the rehabilitation of existing transitional housing units: The project providing housing to the highest number of persons will be awarded 29 points. Variable points will be awarded to other applications based on scaling from the highest project. **Applicants must demonstrate that funding for operating expenses and to provide the services required for transitional housing programs, including staff, has been secured.**

EMERGENCY SHELTER PROJECTS (20-24 POINTS)

POINTS: _____

The development of new or the rehabilitation of existing emergency shelter facilities/units: The project providing housing to the highest number of persons will be awarded 24 points. Variable points will be awarded to other applications based on scaling from the highest project. **Applicants must demonstrate that funding for operating expenses and to provide the services required for emergency/transient shelter programs, including staff, has been secured.**